

1. Policy for government funded Electric Vehicle Charging Point Discretionary Business Rates Relief (Pages 2 – 6)

BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS

This is a record of a decision taken by an officer under delegated powers and where necessary taken in consultation with members and officers.

REPORT TITLE:	Policy for government funded Electric Vehicle Charging Point Discretionary Business Rates Relief
OPEN/EXEMPT	Open
LEAD OFFICER	Jo Stanton, Revenues and Benefits Manager
IS DECISION SUBJECT TO CALL IN?	No – this is a non-executive decision.
DATE DECISION ADVERTISED:	2 nd October 2026
DATE OF DECISION:	2 nd October 2026
DEADLINE FOR CALL IN:	N/A
PRE-SCREENING EQUALITY IMPACT ASSESSMENT COMPLETED:	YES

Delegated Power

Specify the particular delegated power being exercised by reference to the Scheme of Delegation or the Council body minute and date.

Full Council on 31 August 2017 Minute CAB41(4):

Delegated authority is given to the council's s151 officer, in consultation with the Leader of the council, to agree any non-domestic rate relief schemes where the eligibility criteria are specified by central government, and the cost is met in full by central government through a grant.

Decision Taken

To implement the government's [Business Rates \(Non-Domestic Rates\) Electric Vehicle Charging Point Relief](#). The eligibility criteria are set by central government who fully fund the cost of the relief.

The policy and eligibility criteria for this scheme is that detailed in the government guidance available via the link above.

Reasons for the Decision

At Autumn Budget 2025 the Chancellor announced a Business Rates support package for businesses, including a 10-year, 100% Business Rates Relief for separately rated Electric Vehicle Charging Points. The relief will end in 2036. Relief can be backdated to 1 April 2023 for eligible sites.

Eligible hereditaments (sites) are those which consist wholly or mainly of electric vehicle charging points and associated bays, which are shown as a separate entry in the Rating List. The site must be operational and open to the public. Charging points forming part of a larger business rates assessment are not eligible.

The relief is awarded in accordance with the government's guidance and eligibility criteria using the council's discretionary powers under s47 Local Government Finance Act 1988. Central government will reimburse local authorities with the full cost of awarding the relief via a s31 grant.

As the eligibility criteria are set by central government, and the cost is met in full, these reliefs can be agreed under existing delegated powers.

Details of alternative options, if any, considered and rejected.

Not applicable

Any declarations of interest and details of any dispensations granted in respect of interests (in relation to officers and any Members consulted).

None

List of Background papers

None

Authorisation from Executive Leadership Team Member

Michelle Drewery, Deputy Chief Executive and s151 officer

Signature

A large black rectangular box redacting the signature of Michelle Drewery.

Date **2.10.2026**

Consultation with members/officers

If the decision is taken following consultation with the members/officers, please give details:

Name of Members consulted:

Councillor Alistair Beales, Council Leader

Signed by Member/officer as consulted:

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Date 2.10.2026

Stage 1 - Pre-Screening Equality Impact Assessment

For equalities profile information please visit [Norfolk Insight - Demographics and Statistics - Data Observatory](#)

Name of policy/service/function	Policy for government funded Electric Vehicle Charging Point Discretionary Business Rates Relief				
Is this a new or existing policy/service/function? (<i>tick as appropriate</i>)	New	☒	Existing		
Brief summary/description of the main aims of the policy/service/function being screened. Please state if this policy/service is rigidly constrained by statutory obligations and identify relevant legislation.	To implement the government's Business Rates Electric Vehicle Charging Point relief. The relief is fully funded by central government and the eligibility criteria for the scheme is that detailed in the government guidance.				
Who has been consulted as part of the development of the policy/service/function? – new only (<i>identify stakeholders consulted with</i>)	N/A – the relief is part of a central government Business Rates support package.				
Question	Answer				
1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service? Please tick the relevant box for each group. NB. Equality neutral means no negative impact on any group. <i>If potential adverse impacts are identified, then a full Equality Impact Assessment (Stage 2) will be required.</i> <i>*For more information on health inequalities please visit The King's Fund</i>		Positive	Negative	Neutral	Unsure
	Age			☒	
	Disability			☒	
	Sex			☒	
	Gender Re-assignment			☒	
	Marriage/civil partnership			☒	
	Pregnancy & maternity			☒	
	Race			☒	
	Religion or belief			☒	
	Sexual orientation			☒	
	Armed forces community			☒	
	Care leavers			☒	
	Health inequalities*			☒	
	Other (eg low income, caring responsibilities)			☒	
provide a brief explanation of the answers above:					
The support is targeted at businesses so there are no impacts on individuals or particular groups. The guidance is prescribed by central government.					
Question	Answer	Comments			
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as	No				

favouring a particular community or denying opportunities to another?		
3. Could this policy/service be perceived as impacting on communities differently?	No	
4. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section	No	Actions: None required
		Actions agreed by EWG member:
If 'yes' to questions 2 - 4 a full impact assessment will be required unless comments are provided to explain why this is not felt necessary: Decision agreed by EWG member:		
5. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	No	Please provide brief summary:
Assessment completed by:	Name	
	Jo Stanton	
Job title	Revenues and Benefits Manager	
Date completed	10 September 2026	
Reviewed by EWG member	Allison Bingham	Date 2/10/2026

✓ Please tick to confirm completed EIA Pre-screening Form has been shared with Corporate Policy (corporate.policy@west-norfolk.gov.uk)